



Mayor Patricia Christensen
Trustee Robert Craig
Trustee Ronald Dailey
Trustee Daniel Henries, Jr.
Trustee Teresa Hoban
Trustee Kevin McLoud
Trustee Brenda Travis
Clerk-Treasurer Holly Easling

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April 2026

Dear Resident:

The Village of Penn Yan is considering applying for state and federal grant assistance that may provide funding to improve municipal infrastructure. Without grant funding, the cost of any project would be prohibitive and above the rate that the New York State Comptroller will approve.

To show that the Village is eligible for state and federal grant assistance, we are required to give grant providing agencies certain information regarding the household characteristics of the population that is intended to benefit from the improvements. ***It is important that both homeowners and renters respond to this survey.***

Please complete the enclosed survey form upon receipt and immediately return the form in the stamped envelope provided. G&G Municipal Consulting will compile the results of the survey. Please be assured that the data collected in this survey will be held in strict confidence.

To protect your privacy, the survey **DOES NOT** include a space for your name or address. Instead, each survey has an individual code. This code allows G&G Municipal Consulting to identify and match your response to the master list of residents. G&G is not allowed to show individual data to the Village. The grant application will use summary data, not the actual survey forms.

The Village Board and I respectfully request that you provide this information without which we will not be able to obtain grant assistance to improve municipal infrastructure in the Village.

Thank you in advance for your participation. If you should have any questions or need additional copies of the survey, please contact Holly Easling, Village Clerk / Treasurer at (315) 536-3015 or G&G Municipal Consulting at (585) 368-8866.

Regards,
Patricia Christensen, Mayor
Robert Craig, Trustee
Ronald Dailey., Trustee
Daniel Henries, Jr., Trustee
Teresa Hoban, Trustee
Kevin McLoud, Trustee
Brenda Travis, Trustee

******Income Survey Memo******

Village of Penn Yan, New York

The Village of Penn Yan is preparing to apply for state and federal grant assistance that may provide funding to improve municipal infrastructure throughout Penn Yan. Without grant funding, the cost of these projects would be prohibitive.

To show that the Village is eligible for the state and federal grant assistance, we are required to give grant providing agencies certain information regarding the household characteristics of the population that is intended to benefit from the improvements.

Surveys will be mailed to all Village residents by mid-April of 2026. Residents are strongly encouraged to complete and return the survey as soon as possible. A high response rate is essential to demonstrate eligibility for funding.

Beginning in May of 2026, representatives from G&G Municipal Consulting will conduct door-to-door outreach to households that have not yet returned their survey. All information collected will remain strictly confidential and will be used only for grant qualification purposes.

Thank you in advance for your participation. If you should have any questions or need additional copies of the survey, please contact Holly Easling, Village Clerk / Treasurer at (315) 536-3015 or G&G Municipal Consulting at (585) 368-8866.

Village of Penn Yan

Household Characteristics Survey

April 2026

ALL INFORMATION IS CONFIDENTIAL

The purpose of this survey is to determine household characteristics that will allow your municipality to qualify for grant and low interest loan funding. Certain grant applications require race and other demographic information.

G&G Municipal Consulting will collect and compile the data. The Village will receive only a summary of all survey responses without any names attached. ***All survey information received by G&G is strictly confidential.***

1. How many people live in this household? _____
2. Do you own or rent the living quarters? Own _____ Rent _____
3. How many family members in the household are 62 years of age or older? _____
4. What was your annual household income in the last tax year? _____

(Household income is the sum of money by all household members 15 years old or over. Income includes any sources of gross income received regularly from employment, net business or farm income, Veterans (VA) payments, unemployment compensation, child support, supplemental security income (SSI), public assistance, retirement, survivor or disability pensions, or alimony.)

5. Female head of household? (tax payer filing status) Yes _____ No _____
6. Are any members of the household disabled/handicapped? Yes _____ No _____ # _____
7. Ethnicity: (check one)

Hispanic or Latino _____

Not Hispanic or Latino _____

8. Race: (indicate number in household in the space provided)

_____ White or Caucasian

_____ Black or African American

_____ Asian

_____ American Indian or Alaska Native

_____ Black or African American and White

_____ Native Hawaiian or Other Pacific Islander

_____ Asian and White

_____ Alaska Native and Black

_____ American Indian or Alaska Native and Black or African American

_____ Multi-Racial

_____ Other

9. Year-round resident _____ Seasonal resident _____

Please complete and mail upon receipt.

**** Please do not put your name or address on this form. ****

*****This form is applicable to HOMEOWNERS and RENTERS*****

Fully completing this survey will help your municipality qualify for federal or state funds.

Thank you for your assistance