

Historic Preservation District

Village Trustees officially recognized the importance of Penn Yan's history in 1989 when they passed a law allowing for its protection, enhancement and perpetuation of historically significant properties. They likely envisioned a community in where aesthetics meet function, an opportunity to live and work in a charming neighborhood that provides a tangible link to the past. Members of the Historic Preservation Commission are appointed by the Mayor to foster public appreciation and promote stewardship of the beauty and character of the district as well as apply principles of compatibility for new construction.

Rehabilitating an old house can be a fascinating experience, bringing alive as it does a time when craftsmanship and attention to detail was applied even to the most modest structures. The Historic Preservation Commission recognizes all buildings as a product of their own time and looks to preserve distinctive original features while respecting the changes that have taken place over time.

Exterior alterations, construction activity or site improvement within the district require a Certificate of Appropriateness in where the Historic Preservation Commission reviews proposed changes for approval before they are permitted for completion.

The Historic Preservation Commission looks forward to working with you on your next historically sensitive project and appreciates your commitment to preserving Penn Yan's unique heritage.

Learn More

The Historic Preservation Commission has a web page - villageofpennyan.gov/historic-preservation-commission.html - devoted to providing educational materials on the rehabilitation of historic properties. A map of the district and application for Certificate of Appropriateness are included.

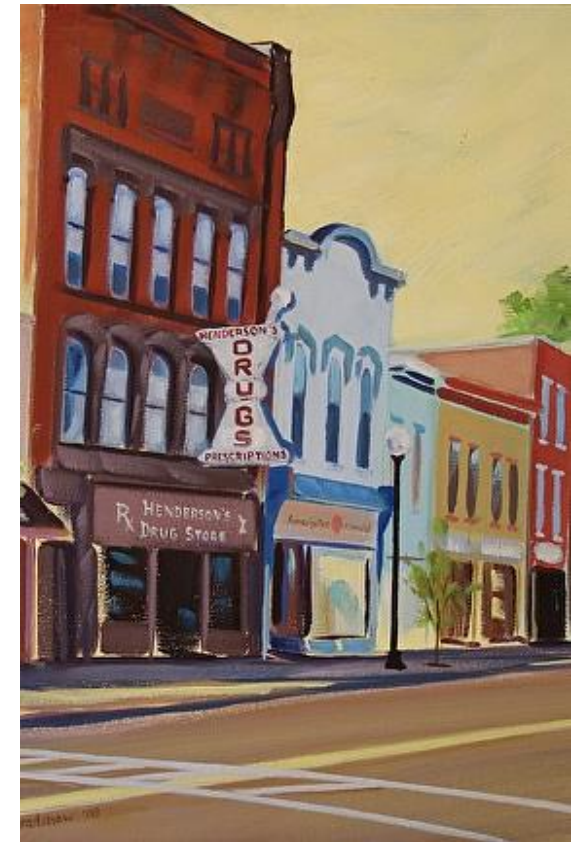
The Secretary of the Interior's Standards for Rehabilitation provide direction in making appropriate choices in planning the repairs and alterations that may be a part of your project. By providing recommendations on a wide variety of structure maintenance items, the publication *Illustrated Guidelines for Rehabilitating Historic Buildings*, is just one of several resources offered by the National Park Service to consider before your next project.



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Village of Penn Yan

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Historic Review Process and Certificate of Appropriateness

The local designation of a historic district sets in motion a review process focused on proposed changes to the building exterior and property. The purpose is to ensure the preservation of the architectural integrity and cultural character of the district.

Alterations that involve a change in the structural design, material, color or outward appearance of the exterior of a property and its structures require a Certificate of Appropriateness (COA). Issued by the Historic Preservation Commission, a COA is a permit to allow proposed alterations. To receive a COA, an Application for COA is filed with the Office of Zoning and Building Inspection. The Commission meets for review of applications once a month, the second Tuesday at 5:30 p.m. A COA is in addition to and not in lieu of any other permits or approvals that may be required for a proposed project.

Normal maintenance that does not alter the appearance of the property does not require approval and is encouraged as an important step to preserving the integrity of your investment.

Historic District

The Historic Preservation District includes the areas:

Both sides of **Main Street** from the Outlet bridge to **North Avenue**; the



south side of **Water Street** up to and including the gas house; the south side of **Wagener Street** up to the parking lot; portions of **Elm Street** and **East Elm Street**; both sides of **Court Street** between Main and Liberty Streets and the north side of **Court Street Extension**; both sides of **Clinton Street**, as far as Collins Avenue on the south side and 330 Clinton on the north side; the south west side of North Avenue, excluding the Liberty Street corner.

Work Requiring a COA

Any exterior alteration that involves a change in the structural design, materials, colors or outward appearance of a property and its structures, as noted:

- New construction for residential and commercial buildings, including an addition and outbuildings.
- Reconstruction, moving and installation of an accessory structure.
- Alterations to or the removal of doors, windows, siding, roofing, porches, exterior details and features.
- Demolition of buildings or any portion of.
- Signage, awnings and painting.
- Masonry and foundation work.
- Installation of fences, exterior lighting and gutters.

Work Not Requiring a COA

A COA is not required when repair work closely matches existing materials and form along with the following:

- Rehabilitation of windows that may include caulking, weather-stripping, glazing and repainting the same color.
- Replacement of gutters and downspouts.
- Emergency repairs necessitated by a casualty to the property by fire, storm or flood.
- Repair or replacement of an awning or fencing when work closely matches existing.
- Repair or replacement of underground utilities.
- Repair or replacement of driveway, sidewalk and curbs when closely matches existing.
- Temporary items such as patio furniture or plant containers not attached to a structure.

The design review process is to ensure that all properties in the Historic District are rehabilitated in a way that retains their essential historic qualities and that new construction is sensitive to the scale and historic character of the district.