Public Safety Committee Meeting Agenda
Village of Penn Yan, 111 Elm Street, Penn Yan, NY
Tuesday, October 13, 2026 at 3:00 p.m.

Attendees: Mayor Patricia Christensen; **Trustees** Kevin McLoud, Dan Henries, and Brenda Travis; **Village Attorney** Ed Brockman; **Police Chief** Justin Hamm; **Fire Chief** Mike Pedersen; **Code Enforcement Officer** James Marshall; **Director of Public Works** Melissa Gerhardt**; Clerk-Treasurer** Holly Easling; **Code Secretary** Katie Tomlinson; **Deputy Clerk** Linsey Shepardson

Call meeting to order at 3:00 pm

Motion to approve Public Safety Meeting Minutes for September 8, 2026.

Guests, Public Requests & Comments

Events Calendar

Motion to approve the Yates County Chamber of Commerce, StarShine & Lights on Wheels Parade on Saturday, December 5, 2026 from 3-6PM with setup from 1-3PM and break down from 7-8PM. Final approval is contingent on the following items:

- $150 Application Fee
- $500 Supply Deposit Charge
- Approval of Electric Box locations and loads with DPW
- Certificate of Liability Insurance naming Village of Penn Yan as additionally insured
- NYS Department of Health Permits for all food vendors
- Coordination with the Code Office for temporary operating permits and inspection

Fire Department

September 2026 Report

Motion to approve the removal of Robert Galusha from the Fire Department's active roll.

Motion to approve the removal of Jayden Jensen from the Fire Department's active roll.

Motion to approve the membership of Richard Kennerson to the Fire Department's active roll.

Code Enforcement

September 2026 Report

Update: 103 Benham Street

Update: 245 East Main Street

Update: 227 East Main Street foundation drain discharging at the curb in the Village right-of-way

Motion to authorize James Marshall to attend Yates Ontario Building Officials 2026 Education Conference October 27-28, 2026 in Geneva, NY at a cost of $100.00. A personal vehicle will be driven.

Motion to approve User Agreement with Yates County Real Property Tax Service to utilize software for a Shapefile for Penn Yan Parcel Data.

Police Department

September 2026 Report

Attorney

Update: Champlin Ave Global Settlement

Update: IDA/Milo Annexation Settlement

Public Works

Planning and Development

Update: Q2 Board Member Training Hours

Update: Planning and Development Sub-Committee- Benham Street, Phase 1 Recommendations, Code Sections Removed during Recodification.

FYI: NYS Parks, Recreation, and Historic Preservation Certified Local Government FY2026 Annual Report for the Village of Penn Yan has been completed

Update: IDA/Milo Annexation Zoning Recommendation from Planning Board

Update: Parking Sub-Committee

- Benham Street
- Phase 1 Recommendations
- Code Sections Removed during Recodification
- Water Street One-Way

Other Business

Motion to approve Trick or Treating to be held on Saturday, October 31, 2026 from 6 p.m. – 8 p.m.

Court Audit – Needs to be completed ASAP and Resolutions will go directly to Village Board for approval

Request for Executive Session and/or Closed Session with Legal Counsel

For purpose of employee related discussions and/or legal counsel, if needed.

Adjournment