

Mayor Patricia Christensen
Trustee Kevin McCloud
Trustee Daniel Henries, Jr.
Trustee Teresa Hoban
Trustee Ronald Dailey
Trustee Robert Craig
Trustee Brenda Travis
Clerk-Treasurer Holly Easling



PO Box 426, 111 Elm Street
Penn Yan, New York 14527
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villageofpennyan.gov

Historic Preservation Commission Meeting Agenda

Tuesday, April 14, 2026 at 5:30 p.m.
Village Hall, 111 Elm Street, Room 202

Andy Baus, Chair
Benjamin Lerman
Jennifer Randol

Kelly Saner
Eileen Wunder
James Marshall, CEO

Kevin McCloud, Trustee

1. Call to order; roll call and report of quorum.
2. Historic Preservation Commission [meeting minutes](#) from Tuesday, February 10, 2026.
3. Applications for Certificate of Appropriateness.
 - 173 Main Street – Sign and paint color proposal.
 - 23 Main Street – Sign proposal.
 - 219 Clinton Street – Porch railing proposal.
4. Renew NAPC membership.

Motion to renew one-year member to National Alliance of Preservation Commissions at a cost of \$150.
5. Motion to adjourn.

Village of Penn Yan

Application for Certificate of Appropriateness
for Properties in the Historic Preservation District

Request is to – Refer to "Activities Requiring Approval" for accompanying documentation requirements.

- Construct Demolish Alter Paint Install Signage Place Furnishings in Public Space

Project Address: 173 Main St., Penn Yan

Scope of Work: Paint entire house instal sign

Reasoning: Paint currently Deteriorating and in need of Reprimting. Looking to enhance appearance of home and village.

Applicant Information

Name: Rebecca L Divine Godbee

Address: 126 Walnut St., Penn Yan

Phone: 315-235-6218 Email: RDivinegodbee@gmail.com

Relationship to Building Owner: Self

Property Owner Information

Name: Same

Address: Same

Phone: Same Email: Same

The Village of Penn Yan Historic Preservation Commission or "Commission" meets on the second Tuesday of each month. Applications must be submitted to Commission staff by 4:00 PM on the last Thursday of the month to ensure the application will be heard at the following public meeting. Applications may be submitted in person at 111 Elm Street or by email to ktomlinson@villageofpennyan.com. **All applicant fields on this form must be complete and legible, all requested documentation must be included with your application.** Incomplete applications will be denied. The applicant or an authorized representative must be present at the public meeting during which the application is reviewed, or the request may be denied. For questions regarding the application process, please contact the Office of Zoning and Building Inspection at 315-536-6397.

Applicant agrees to allow the Commission 30 business days to act on this application.

Applicant Signature: Rebecca L Divine Godbee Date: 3/18/20

Property Owner Signature: Rebecca L Divine Godbee Date: 3/18/20

Disposition by the Historic Preservation District Commission (office use only)

- Approved Denied Approved as modified

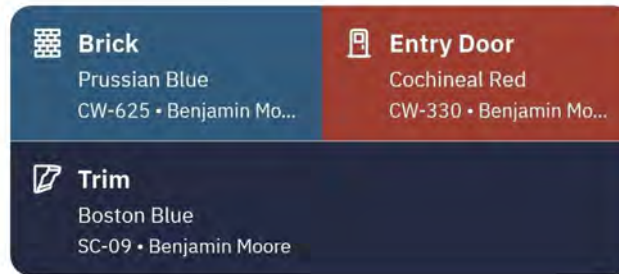
Commission Chair Signature: _____ Date: _____

173 Main St - Paint and signage updates

Sign design and dimensions: 4'x 2'



Paint colors and example:



Village of Penn Yan

Application for Certificate of Appropriateness for Properties in the Historic Preservation District

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- Construct Demolish Alter Paint Install Signage Place Furnishings in Public Space

Project Address:	23 Main St.
Scope of Work:	Two signs, one perpendicular to building, one painted on transom above entrance.
Reasoning:	

Applicant Information

Name:	Timothy A. Smith		
Address:	312 E Second St Covington KY 41011 United States		
Phone:	513-293-8666	Email:	Tim@bugmeshop.com
Relationship to Building Owner:	Tenant		

Property Owner Information

Name:	Milly's Pantry		
Address:			
Phone:		Email:	

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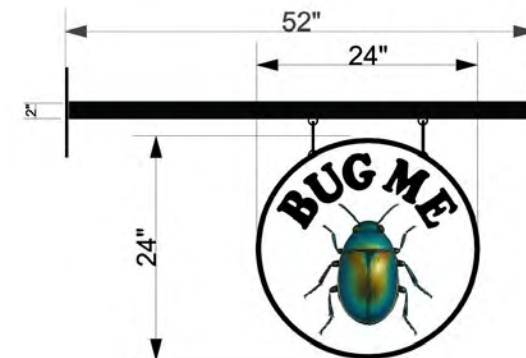
- Applicant agrees to allow the Commission 30 business days to act on this application.

Applicant Signature:		Date:	4-2-2026
Property Owner Signature:		Date:	

Disposition by the Historic Preservation District Commission (office use only)

- Approved Denied Approved as modified

Commission Chair Signature: _____ Date: _____



- (2) Digital Vinyl Prints
- Mounted on Transom
- (1) 24" x 24" Double Sided Sign
- 2" x 50" Steel Sign Bracket

SIGN DESIGN PROPERTY OF:



KG GRAPHICS, LLC
501 Clinton Street
Penn Yan, NY 14527
315-536-0411

Village of Penn Yan

Application for Certificate of Appropriateness
for Properties in the Historic Preservation District

Request is to – Refer to "Activities Requiring Approval" for accompanying documentation requirements.

Construct Demolish Alter Paint Install Signage Place Furnishings in Public Space

Project Address: 219 Clinton St, Penn Yan, NY 14527

Scope of Work: Repair, install handrails to front porch steps and front side porch steps, material is treated lumber to be painted following cure of lumber.

Reasoning: - meet code for stairs for tenant occupied rental property

Applicant Information

Name: Mark Tette / Upstate Builders Group LLC

Address: 404 Liberty St, Penn Yan, NY 14527

Phone: (315) 759-1730 Email: mptupstatebuilders@gmail.com

Relationship to Building Owner: contractor

Property Owner Information

Name: Rosita Juul

Address: PO Box 148, Tappan, NY, 10983

Phone: (201) 280-3384 Email: rcareyjuul@hotmail.com

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Applicant agrees to allow the Commission 30 business days to act on this application.

Applicant Signature:  Date: 4/5/26

Property Owner Signature: *approval, questions available via phone or email Date: _____

Disposition by the Historic Preservation District Commission (office use only)

Approved Denied Approved as modified

Commission Chair Signature: _____ Date: _____

219 Clinton Street
Front Porch



219 Clinton Street
Side Porch



219 Clinton Street
Railing and baluster design proposal –
painted white to complement existing porch.





NATIONAL ALLIANCE *of* PRESERVATION COMMISSIONS

education + training + advocacy

Current Membership

● Active

**Medium Renewal \$150: Commissions
with a municipal/county population of
5,000 to 50,000; Regional or statewide
nonprofit organizations**

05/01/2025 - 04/30/2026

1 MEMBERSHIP LEVELS

Current Membership

- Medium Renewal \$150: \$150.00
Commissions with a
municipal/county population of 5,000 to
50,000; Regional or statewide nonprofit
organizations